

## Church risk assessment

In addition to the mitigations listed below, we have acquired a ‘fogger’ that sprays a very fine anti-viral and anti-bacterial mist over entire rooms. We will use this before TFT and, if necessary, when changing rooms once we’re back in the building.

<b>Draft</b>	<b>20/8/20</b>	<b>Initial risk</b>					<b>Mitigated risk</b>		
<b>Hazards / Risks</b>	<b>Persons Affected</b>	<b>Likelihood</b>	<b>Severity</b>	<b>Risk rating</b>	<b>Additional Covid-19 Controls – Reducing Risk</b>	<b>What needs to be done and by whom?</b>	<b>Likelihood</b>	<b>Severity</b>	<b>Risk rating</b>
<b>Think about the areas where contact takes place</b>	<b>Think of anyone who comes in contact</b>				<b>Think of which prevention strategy could be used in each scenario to reduce the spread of Covid-19</b>				
Pick up virus on hands	All building users	3	5	15	Minimising need to touch door handles	First person in the building props open any internal doors likely to be needed. Make sure to wash hands before and after doing so	2	5	10
					Don't serve unwrapped food	Avoid serving drinks and unwrapped food as per government guidelines			
					Wrapped food only to be served	If serving food each item must be individually wrapped and served with minimum touching of the packaging and as socially distanced as possible			

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					Transmission from touch points	Touch points in areas that have been used within 72 hours (Trevor to inform users) need wiping down with disinfectant wipes by first person in the building. Touchpoints are all door handles / push plates, taps, toilet cistern flush handles, light switches, etc. Building users to wipe down touch points as they leave			
					Transmission from touch points - chairs	Chairs that have been used in the lower hall shall be stacked near, but not blocking, the fire escape. They will be covered with a sheet with a sign on showing they are 'unclean' and the time and date from which they can be used, i.e. 72 hours from previous use. Three sheets are needed, with three signs in case of use on consecutive days.			

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					Clean / unclean identifiers for seats / toilet door, etc	Clive to create some, including turnable ones for the toilet doors. Gel to be made available on table by the lift with notice on all doors encouraging people to use before entering any of those rooms. Gel to be placed on window-sill outside cleaner's room			
					Sound equipment	Sound desk and microphones to be wiped down after use, <b>or left for 72 hours (usually only in use on Sundays)</b>			
Spread of virus via droplets	All building users	3	5	15	Chairs in any room to be placed 2 metres apart	Mark 2 metre distance throughout building to encourage social distancing and as a guide for placing chairs	2	5	10
					Ensure building users know how far they are away from each other	Mark 2 metre distance throughout building to encourage social distancing			
					Raise awareness	Put up posters throughout the building to remind people to where masks, wash hands, keep distance, etc.			

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					Group leaders responsible for reminding members of social distancing and hygiene rules	Put up posters			
					Ask people entering the church to wear face coverings at all times	Trevor to put in notices. Welcomer to remind people. Buy some disposable masks. Reminder posters			
					Person greeting to record who attends. Register for regulars, make a note of visitor details	Printout of regulars with space for visitor details. Greeter ticks people off list while behind clear pull up banner or at least 2 metres away			
					Where people are expected to be entering and leaving the building at the same time, i.e. dropping off children	One-way system to be put in place using separate entrance and exit, to be decided depending on usage. Default is entry through main entrance, exit through fire escape in lower hall. Parents collecting children to wait outside at front of church.			
					Limit to one person per toilet at a time ie one out, one in. Emphasise need to wash hands. Exception –	People booking to be advised that only one person should be in a toilet at a time. Need			

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					young children accompanied by older sibling or parent to assist.	sign to advise users of this advice			
					Maximise space for people moving around the building	Move small table from in front of notice board in hall. Move to main entrance. Place 'coffee' table cloth on with hand-sanitizer and disposable mask supply.			